

# Logo Order Form & Tax Invoice

Owned and Operated by Anderson  
Gray Worldwide Pty Ltd  
ACN: 133 166 382  
ABN: 30 203 844 905



**MELBOURNE**  
**WEBSITE DESIGN**  
& SEARCH ENGINE OPTIMISATION

<b>New Member Information</b>	Business Name		Date							
	Current Address		Landline Phone Number							
	Individual		Mobile Phone Number							
			Email Address							
	Industry Type(s)									
	Who introduced you to MWD?									
	<p>Agreement: By signing this agreement, I give Anderson Gray Worldwide Pty Ltd permission to charge my credit card for payments as noted below. I also confirm that I have read and understood the Terms and Conditions as noted overleaf and agree to conform to the requirements as written. This agreement is set in the state of Victoria, Australia and is applicable to the laws of this state.</p>									
Date:	D	D	/	M	M	/	Y	Y	Signed:	x

<b>Payment Information</b>	<b>Payment Amount</b>	<b>Type of Payment</b>	<b>Payment Authorisation</b>															
	<b>BASIC PACKAGE^</b> <input type="checkbox"/> <b>\$110.00</b> (excludes GST) <b>INCLUDES:</b> → 2 x Logo Concepts → 1 Round of changes → 1 x PSD File → 3 x JPEG Files (High, Mid and Low) Plus any Options, as selected below.	<input type="checkbox"/> VISA (2.5% Fee)  <input type="checkbox"/> M/CARD (2.5% Fee)  <input type="checkbox"/> T/T (Fee Free)  <input type="checkbox"/> CHQ (Fee Free)	Full Name on Card				Expiry Date											
			C	A	R	D	N	U	M	B	E	R	H	E	R	E	M	M
			Three digit security Code (rear of card)								C	I	V					
			Signature				X				<b>Bank Details</b>							
			Bank Name		BENDIGO BANK													
			Account Name		ANDERSON GRAY WORLDWIDE PTY LTD													
		BSB		633 000														
		Account Number		1349 635 45														

<b>Additional Options / Upgrades</b>	<b>ADD TO LOGO</b> <input type="checkbox"/> Additional Logo Concepts x _____ <b>\$60.00 once off</b> (excludes GST) <input type="checkbox"/> Additional Rounds X _____ <b>\$60.00 once off</b> (excludes GST)	<b>ADD TO TAGLINE</b> <input type="checkbox"/> Tagline Concepts 2 x Concepts 1 x Round <b>\$110.00 once off</b> (excludes GST) <input type="checkbox"/> Additional Tagline Concepts x _____ <b>\$60.00 once off</b> (excludes GST) <input type="checkbox"/> Additional Rounds X _____ <b>\$60.00 once off</b> (excludes GST)	<b>ADD TO PRINT</b> <input type="checkbox"/> Bi-fold Brochure Design <b>\$330.00 once off</b> (excludes GST) <input type="checkbox"/> Bi-fold Brochures Full Colour, Gloss X _____ <b>\$1.80 per brochure</b> (excludes GST) (minimum 100 brochures) <input type="checkbox"/> Business Cards Double Sided, Full Colour, Gloss X _____ <b>\$1.20 per card</b> (excludes GST) (minimum 250 cards) (includes design and layout) <input type="checkbox"/> Letterhead Single Sided, Full Colour 100 GSM X _____ <b>\$0.75 each</b> (excludes GST) (minimum 250 letterheads) (includes design and layout)
	<b>ADD OTHER</b> <input type="checkbox"/> Trademark Package Refer to Legal Team? <input type="checkbox"/> Other Works \$ _____ (excludes GST)		



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<b>Terms</b>	<ol style="list-style-type: none"> <li>The client agrees that the logo design is decided as part of a web brief. The information in said web brief about the logo is used to develop a logo for the business. Design Rounds and initial concept logo's are provided as per this form. If further rounds are required, or further concepts are required, this must be paid for prior to commencement of the work.</li> <li>A project completion document must be signed before taking possession of the logos. Ownership does not pass to the client until, project completion document is signed.</li> <li>Anderson Gray retains the right to display designed logo's in a portfolio of works, but not over commercial use of any graphical elements for purposes other than to promote design services.</li> <li>Anderson Gray Worldwide strives to maintain the absolute lowest pricing for our customers. In order to do so, we accept pre-payment as our primary payment type. This allows us to operate without the need for financing, in-house accounting and debt collection departments and therefore gives us the ability to operate at a fixed cost base of at least 25% lower than our competitors. We do provide post-payment and monthly payment options, but incorporate the increased cost of administration, invoicing, debt collection, telephone calls and interest charges into these prices.</li> <li>Any technical support requested by Anderson Gray is charged at an amount of \$110 per hour (this is charged in 6 minute increments, i.e: 6 minutes = \$11) (excluding GST). Technical Support must be prepaid and includes any support for website, email, hosting or general internet queries. If you do not currently have a credit card on file, payment must be cleared funds before support is provided.</li> <li>Anderson Gray does not provide 'IT Support'. This includes email setup, internet access issues, computer configuration, and general computer and internet issues. For IT Support, call 1300 GEEKS2U (1300 4335728) –www.geeks2u.com.au</li> </ol>			
	<b>Authorisation</b>		Signed by the Customer entering into this agreement	Witness for Both Parties
Full Name				
Date of Signing				
Position in Company				
Signature				

<b>Provide full details of logo desired</b>										
	I confirm this information is a true and correct representation of the final requirements of the logo design. I agree that Anderson Gray Worldwide Pty Ltd will provide as close to these specifications as possible.									
Date:	D	D	/	M	M	/	Y	Y	Signed:	x